Van Raub Elementary PTO
8776 Dietz Elkhorn Road
Fair Oaks Ranch, TX 78015

Van Raub Elementary School
2026 - 2027 PTO Board Meeting
October 29, 2026, 10am – 12pm
VRES Campus

1. **Call to Order: 10:10 AM**

2. **Roll Call:**
   (X) Brittney Walker, Principal
   (X) Krista Kimball, Faculty Representative
   (X) Sam Cooke, Co-President
   (X) Miranda Ramirez, VP Events
   (X) Laine Beatty, Co-President
   (X) Tia Flournoy, Treasurer
   (X) Rebekah Sallot, Secretary
   (X) Mara Barry, VP Sponsorships
   (X) Elizabeth Duenckel, VP Membership
   (X) Lisa Hernandez, VP
   (X) Ashley Rowlett, VP Volunteers
   (X) Natalie Samson, VP Fundraising
   (X) Erica Cepeda, VP Communications
   (*) Maureen Hensley, VP Staff Appr
   ***Maureen is at a staff appreciation event.**

   Additional Attendees:

3. **President Remarks / Opening Comments -** Sam Cooke & Laine Beatty
   a. General Housekeeping Items
      a. As a reminder, each VP should send written updates for their area of responsibility to Sam and Laine no later than each Friday prior to the monthly board meetings. This allows Sam enough time to add the items to the meeting agenda. **Updates for the December board meeting are due Friday, November 27th .**
   b. Thank You Notes Received
      a. Mrs. Walker
      b. Mrs. Kalapaca
      c. Mrs. Kimball (BOA parent)
   c. Update on Educational Grants
      a. Approved expense of $15,000 in the approved budget. We will be closer to spending $7,500 - $10,000 most likely. Two of three technology subscriptions expired in October, however we are waiting for district approval. We were given a 30 day extension for Brain Pop, which extends our subscription through 11/14. Generation Genius had us submit a temporary PO, which allowed them to extend our current subscription for 4 – 6 weeks.
      b. Spend (to date) = $3,425
      c. Outstanding/pending items = $6,985

i. Brain Pop/Brain Pop Jr $4,500 Approved by district. PTO gave Melanie a check for this subscription on 10/30/26 so subscription can be renewed by the district.
ii. Generation Genius $2,395 District requiring additional information for this, so we are still working through the process. This subscription expires 10/30/26. Sam was able to provide a temporary PO on 10/30 which allowed them to extend the subscription by 4 – 6 weeks. If payment is not received by then, the account will be terminated.
iii. Blooklet $60 Mrs. Walker is needing additional info before this is approved.
iv. Yard Sign for Mrs. Kimball $25
v. Gaga Balls (Dick's certificates – no out of pocket cost)

d. In December meeting (once expenses are finalized), we will discuss moving any under-spend (possibly $5,000) to another budget category for this year or if we want to open the application process for another round of grants in the early spring.
    i. In May meeting, we can discuss timing of educational grants process for 2027 – 2028 school year.

4. **Treasurer Update –** Tia Flournoy The only large outstanding balance we have left right now is the technology subscriptions. We are spending more because we are making more, and the budget is doing well so far this year.

Revenue:

- Sponsorship exceeded by $1,750
- Membership exceeded by $4,125
- Cash back nights are almost at yearly expectation
- Spirit stick exceeding by $692, mostly due to Boo Gram success

Expenses:

- Membership overspent budget for events & supplies by $829.28
    - Blankets were biggest driver at $792 – voted on $1,500 spend for membership swag
- Spirit Sticks overspent budget by $252.41
    - Boo gram expenses are contributing to overspend, off-set by increased revenue
- Spent Staff campus support budget for professional development room snacks
- BOA student support less than expected by $450
- Paid remaining balance on the podium

Expenses left to pay:

- Technology grant subscriptions

a. Financial Statement distributed as separate handout. Let us know if you have any questions!
b. Outstanding Receipts (Tia)
    a. Try to submit receipts to Tia as soon as possible after the spend occurs. Receipts can be submitted via text, e-mail or hard copy.

5. **Sponsorship Update –** Mara Barry New Bronze sponsor Elite Vision. New Silver sponsor Ferris Ortho. HEB gave us a $500 trade sponsorship gift card. Vetra Boerne Apartments is still interested, they are waiting on approval from their owner. In the meantime they are interested in sponsoring a meal. Black Rifle is donating black drip coffe for the Veteran's Day event.

    a. Committed Sponsorships & Trade Sponsorships

CONFIRMED/PAID:

Sponsor Name	Sponsorship Level	2026 - 2027	NOTES
Elite Vision	Bronze	$ 250.00	*New sponsor for the 26 - 27 school year*
Belden Automotive	Bronze	$ 250.00	
Grey Moss Inn	Bronze	$ 250.00	*New sponsor for the 26 - 27 school year
Cooke Pet Crematorium	Bronze	$ 250.00	
Jump'n Boerne	Bronze	$ 250.00	*New sponsor for the 26 - 27 school year
Little Gym of Boerne	Bronze	$ 250.00	*New sponsor for the 26 - 27 school year
Living Water Chiro	Bronze	$ 250.00	*New sponsor for the 26 - 27 school year
VV Orthodontics	Bronze	$ 250.00	Reduced from Platinum (last year) to Bronze
Wagmore Pet Resort	Bronze	$ 250.00	Sponsor in prior years, but not last year
CPR 1st	Bronze	$ 250.00	
Wildey Pediatric Dentistry	Bronze	$ 250.00	
Ferris Ortho	Silver	$ 500.00	*
Southwest Children's Pediatric (Hill Country	Silver	$ 500.00	*New sponsor for the 26 - 27 school year
Edward Jones (Blake McAnelly)	Silver	$ 500.00	
Bricks & Mini Figs	Silver	$ 500.00	
Ford of Boerne	Silver	$ 500.00	
Leon Springs Modern Dentistry	Silver	$ 500.00	*New sponsor for the 26 - 27 school year
Kids Zone	Silver	$ 500.00	*New sponsor for the 26 - 27 school year
Rise Property Group	Gold	$ 1,000.00	*New sponsor for the 26 - 27 school year
Alamo City Law Firm	Gold	$ 1,000.00	
Ancira	Gold	$ 1,000.00	Increased from Silver (last year) to Gold
Frost Bank	Platinum	$ 1,500.00	
Halo Contractors	Platinum	$ 1,500.00	
Fair Oaks Emergency	Platinum	$ 1,500.00	
Randall Dowdle, CPA	Platinum	$ 1,500.00	
Yarito & Wolfe, PLLC	Platinum	$ 1,500.00	*New sponsor for the 26 - 27 school year
*Sponsorship received since last board meeting (October)		**$ 16,750.00**	

TRADE SPONSORSHIPS:

Sponsor Name	Sponsorship Level	2026 - 2027	NOTES
Snowflake Donuts	Bronze	$ 250.00	
Nothing Bundt Cakes	Silver	$ 500.00	*New sponsor for the 26 - 27 school year
HEB	Silver	$ 500.00	*New sponsor for the 26 - 27 school year
Blume Haus Flowers	Bronze	$ 1,500.00	Increasing to Platinum based on value of items received.
TXRH	Platinum	$ 1,500.00	
Card My Yard	Platinum	$ 1,500.00	
		$ 5,750.00	

Potentials/Incoming:

Jules Aesthetics & Wellness - sending Silver ($500) payment online

Life Saver Pool Fence of Hill Country - sending payment after New Year; most likely Silver ($500)

True Texas Services- most likely Platinum ($1500); had questions about banner and Fiesta

Primetime Sports Cardz - owner has been out of town; left info in-person with manager last week

- ***Sponsored Meals:*** Some sponsors (Dainelle Scott, Fair Oaks ER) have expressed interest in sponsoring meals for us in addition to their sponsorship donation. Totally optional way to partner with us in addition to their sponsorship; accepting offers initiated by sponsors.
- ***Banners:*** all up except Grey Moss Inn and Elite Vision (waiting on logos)
- ***Marquee:*** sending Shaya updated November sponsors
- ***Newsletter:*** sending Mrs. Walker updated November sponsors
- ***Website:*** up to date except Grey Moss Inn and Elite Vision (waiting on logos)
- ***Potential Partnerships***: Looking into partnering with certain brands for specific events:
  - Black Rifle Coffee: Veteran's Day coffee donation for our event (veteran-owned)
  - partner to donate neck fans for pickup/dropoff teachers (possibly an HVAC business?)
  - partner to donate to a wellness corner (based on grant request)
  - If anyone has any ideas - let me know!

6. **Membership Update -** Elizabeth Duenckel
   a. See you next year!

If you have any ideas for next year's membership drive (levels, swag, class prizes, etc.), please reach out to Elizabeth.

7. **Fundraising Update - Natalie Samson**
   a. Spirit Nights

			2026 - 2027	
MONTH	**DATE**	**TIME**	**LOCATION**	**EARNED**
AUGUST	8/6/2026	5-6:30PM - MTT	CHLOE BELL'S SHAVED ICE	$ 77
AUGUST	8/27/2026	5 - 7:30PM	MCDONALD'S	$ 1,416
SEPTEMBER	9/16/2026	5PM - 9PM	CHIPOTLE	$ 277
OCTOBER			N/A - BOO GRAMS & APEX	$ -
NOVEMBER	11/10/2026	3PM - 10PM	TEXAS ROADHOUSE	
DECEMBER	12/12/2026	2PM - 4PM	KENDRA SCOTT	
JANUARY	1/28/2027	4PM - 9PM	PARRY'S PIZZA REQUESTED	
FEBRUARY	2/24/2027	11AM - 10PM	WILLIE'S GRILL & ICE HOUSE	
MARCH	3/26/2027	10AM - 10PM	ALTITUDE TRAMPOLINE PARK	
APRIL	4/20/2027	3PM - 10PM	TEXAS ROADHOUSE	
			YTD TOTAL	**$ 1,770**
			Annual Budget	**$ 2,100**
			LTG	**$ 330**

   b. Spirit Sticks We will start this back up in December. We need to confirm that SUG volunteers that are already signed up are aware of this. Ashley will email if necessary.
      a. YTD Sales and Future Month Schedule & Volunteers
   c. Spirit Stick Pre-Orders – Next spirit stick live sale is December 4th

a. Link would normally go live Friday 11/27, which is a student holiday (day after Thanksgiving). Do we want to make it live the Thursday/Friday prior so that we can include the link in Mrs. Walker's newsletter? Thanksgiving break starts Friday, 11/20.

d. Boo! Gram Sales – sold 667 for a total of $2,001!! – Congratulations, Natalie, on this BIG success! Delivered to the classrooms on 10/30 (immediately following board meeting)
   a. Fulfillment and Distribution
      i. To be delivered to individual classrooms today and teachers will distribute to the students at their discretion today/tomorrow.

			SALES $$		
DATE	**VOLUNTEERS**		**CASH**	**PRE-ORDERS**	**TOTAL**
MEET THE TEACHER SALES					
GRANDPARENTS DAY SALES					
	10am - 12pm	12pm - 1:30pm			
	Miranda Ramirez	Tia Flournoy			
AUGUST 28th	Carolyn Kearns	Ashley Rowlett	$ 162	$ 195	$ 357
		Tia F/Mara B			
	Rebekah Sallot	Amanda Godfrey			
SEPTEMBER 25th	Natalie Samson	Ashley Rowlett	$ 182	$ 200	$ 382
OCT - Boo! Grams				$ 2,001	$ 2,001
	Maureen Hensley				
	Shauna Tressler	Maureen Hensley			
**DECEMBER 4th	Lauren Tijerina	Shauna Tressler			$ -
	Tia Flournoy				
	Shauna Tressler	Tia Flournoy			
JANUARY 29th	Carolyn Kearns	Shauna Tressler			$ -
	Rebekah Sallot				
FEBRUARY 26th	Shauna Tressler	Shauna Tressler			$ -
	Natalie Samson	Natalie Samson			
***MARCH 19th	Sam Cooke	Sam Cooke			$ -
	Tia Flournoy	Natalie Samson			
APRIL 30th	Natalie Samson	Laine Beatty			$ -
YTD TOTAL			**$ 344**	**$ 2,396**	**$ 2,740**
			13%	**87%**	**100%**

*** OCTOBER - We will be selling Boo Grams throughout the month (for Delivery 10/29) and the Apex fundraiser is 10/26 - 11/6**
**** NOVEMBER - Thanksgiving break includes Friday, 11/20 and Friday, 11/27**
*****MARCH 26th is Good Friday Holiday**
******Last Day of School is May 27th. All Pro Dads is Friday, May 21st.**

e. Apex Fundraiser 10/26 – 11/6 – Budget $50k Our earnings are right in the middle of where we were previously. 2024 was our highest year so it is difficult to compare to that so we can mostly say we are on track. Sam is going to follow up with teachers about daily Apex communication going out to parents. She did a poll in GroupMe amongst board members to see if teachers were sending out info and it was fairly mixed with yes and no's.
   a. Results as of Wednesday Morning (10/28) – Day 2: $12,226 earned for VRES
      i. 202**5** Day 2 Results: $10.908
      ii. 202**4** Day 2 Results: $15,066

b. Roadrunner Dash – Thursday 11/5, starting at 8am – Field, weather permitting
    i. Each grade level "dashes" during their CAMP times

Pre-K/Life Skills	8:00 - 8:30
Kinder	12:00 - 12:55
1st	1:00 - 1:55
2nd	2:00 - 2:55
3rd	10:35 - 11:30
4th	9:30 - 10:25
5th	8:30 - 9:25

    ii. SUG for volunteers
        a. Visitor (pre-check) Check-in (2)
        b. Water Station (4)
        c. Wrist Band Markers / Lap Counters (6)
        d. Obstacle Course Assistance (6)
        e. First Aid – Valerie Gomez
    iii. Expectation is that all board members will be there for a large portion of the day. Board members should not utilize the SUG. We will post a GroupMe chat to gather availability. We will assign board members positions for volunteering day of as it gets closer.
    iv. Committee Members are encouraged to volunteer – please utilize the SUG Encourage committee members to sign up via SUG.
    v. Travelin' Tom's Coffee Truck Erica to post on SM.
        a. PTO to sponsor one beverage/staff member
            i. Sam/Laine will provide Tom's with list of staff members
    vi. Do not plan to sell merchandise this year

8. **Principal Update – Mrs. Walker**
Questions re: pending subscriptions. PTO has covered Scholastic subscription, paid & coordinated with Melanie.
PebbleGo - not approved by district, final answer
Generation Genius - Sam will request an extension while we are waiting for district approval. Per Mrs. Walker, the usage is relatively low throughout the year, but it seems the grades that use it want it so it is worth pursuing. **UPDATE**: Sam submitted a temporary PO to Generation Genius on 10/30, which will extend our subscription by 4 – 6 weeks.
Brain Pop has been approved. Tia will pay it to the district today and provide a check to Melanie.
Swank subscription - Not a current subscription but it would be something to consider for movies in the classrooms. Sam will look into this. **UPDATE**: Sam researched it and sent information and subscription quotes to Mrs. Walker on 10/30.

9. **Merchandise Update – Lisa Hernandez**
    a. Updates on:
        a. Weekly fulfillment of merchandise orders
            i. Marking September spirit stick orders as fulfilled

b. Inventory taken on 10/5? Yes, updated on Wix. We've sold most of our youth sizes on the new shirts, but adult sizes are not selling so we may need to continue adjusting the order numbers for future orders.
c. Boxed School Supply Update – evaluating new vendor Lisa is talking to three companies tomorrow, EPI, First Day, and one other. Laine stresses they need to confirm they can guarantee that delivery date. We also need to make sure they are providing name brand supplies. We should also look into if they will price match and how much money we get back from them.
d. Selling Socks – Pricing Will review with Sam and Laine.
e. New Hats – more info to come in next month's meeting
f. Apex Shirts Prices were matched from last year. These prices are for cotton t-shirts. Lisa and Laine will work together for sorting and distributing.
    i. Estimated arrival date – shipped Monday 10/26, accepted delivery Friday 10/30 or Monday 11/2 Shirts were received Wednesday 10/28
    ii. Sorting & distribution plan – Lisa, Laine, Laurie & Sam meeting on Monday 11/2 to sort and pack shirts by classroom
g. Lisa is working on a new shirt design, Ella Langley inspired for girls. Board discussed maybe a Minecraft that is more focused towards the boys.

10. **Campus Improvement Update – Sam & Laine**
    a. Proposed budget includes $65,000 for Campus Improvements. Mrs. Walker submitted the formal request to the district for a sunshade. The district reached out to Mrs. Walker to see if we had mockups, etc. We will submit mockups and all other info we have to the district so they can have the final say via Mrs. Walker. We had these mockups made by an engineer last November. Tia and Sam will work on this with Mrs. Walker and the district.
        a. Main focus this year will be the new shade for the playground. This will, likely, cost around $65,000 and we have $45,000 saved from last year's Apex Fundraiser. This year's fundraiser will be ear-marked as "remaining funds for sunshade and other campus programs" (to account for any overage).
            i. Discussed with Mrs. Walker in September Principal/Co-President Meeting. Would like to formally submit the Sun Shade request to BISD to begin the process on requesting bids and gaining approval from BISD. Would be ideal to be able to have new sun shade installed over winter break so that it's in place for the Spring and we won't have to wait for the summer for installation. – Sam sent request (with details) to Mrs. Walker on 9/22.
        b. If we have funds available, we can review with Mrs. Walker for potential new ideas and/or re-visit remaining ideas from prior year:
            i. Courtyard Enhancements
            ii. Additional Shaded Benches for Playground
            iii. Additional safety window coverings for classrooms that face the drop-off / pick up loop in the front of the school
            iv. Installing privacy fencing (similar to PK playground fence) along the back field / walking path to Front Gate. (To keep anyone from passing items from walking path through the fence to students. Could also prevent some pictures from being taken. There were also recent issues with 3rd

graders having an allergic reaction to overgrown plants/weeds on the Front Gate side of the fencing).

v. Other possible ideas not yet reviewed:
    a. Filtered water (hot & cold) station for teacher's lounge
    b. Water refill station/drinking fountain for outside (Mrs. K's e-mail) – Reviewed this idea with Mrs. Walker in August Principal/ Co-Presidents Meeting and it was well received. Need to investigate further with BISD. (Sam)
    c. Adding Turf under the gaga ball pit – reviewed with Mrs. Walker
    d. Adding a shade structure over the gaga ball pit – reviewed with Mrs. Walker

11. **Staff Appreciation Update – Maureen v**

Maureen is not attending today as she is currently doing the Charbootrie event. We do not have any specific national holidays until February so we have a break for a bit. Ashley asked about placing a t-shirt or sweatshirt order with Spectrum Services. She can talk to Maureen and see what is possible, but it would have to come out of Maureen's budget and we have already provided each teacher with 2 t-shirts this year (back to school shirt and annual Roadrunner Dash shirt, so this seems excessive).

The plans remain unchanged from what was previously shared.

Approved:
- October: Charbooterie on October 29th during all lunch breaks.
- November: Slice of pie and coffee cart on November 19th at 10 AM.
- December: Popcorn and drinks on December 10th, with the time to be determined.

Pending:
- January: Welcome back lunch provided by Texas Road House.
  - **Sam to confirm the date and time with Mrs. Walker.**

The next special occasion celebration is scheduled for February.

12. **Events Update – Miranda Ramirez**
    a. Veterans Day – November 11th Mrs. Walker said they removed the POW/MIA table from the event.
        a. Yard Sign Scheduled (Mara) - complete
        b. Decorations for Stage
        c. Coffee & Pastry for Veterans Mrs. Walker is good with donut holes and coffee. Miranda will order the donut holes and Sam will pick them up and deliver to the school.
            i. Coffee Donated by Black Rifle
                a. Need someone to pick up at 7am and deliver to school Tia volunteered to pick up and deliver by 7:30. She will work with Mara on details. Sam will pickup donut holes and deliver to the school that morning.
                b. Need someone to return containers by end of day – Mara

ii. Can use a portion of Snowflake Donuts sponsorship for donut holes or can purchase donut holes and use Snowflake sponsorship for staff event later in the year. Question in regards to the donuts-Mara will check and see if we can use the sponsorship donation from this. We will ask Maureen if she has this in her budget.

d. Need 2 – 3 volunteers to help with set up & break down We need helpers for pre-check, if possible.

b. February 5, 2027 – Family Dance Miranda reached out to DJ, no response. Sam has additional DJ option she can send to Miranda. Miranda is interested in funnel cakes, Laine will provide contact info,.

a. Idea and budget details to be reviewed in December meeting

13. **Volunteer Update – Ashley Rowlett**
    a. Road Runner Dash SUG – Event Day is Thursday, 11/5 We need a lot more support. Natalie will ask Apex to include this in their coaches email.
    b. VRES may need assistance with a volunteer SUG for Bike Rodeo
        a. November 18th – Kinder – 2nd Grades Historically we haven't set up the SUG for this. We need to know the amount of volunteers per grade level. In the past board members just volunteered.
            i. Bike drop off starting afternoon of 11/17 Rodeo is on the 19th, drop off on the 17th.
                a. Mrs. Walker to provide times and number of volunteers needed Military family dinner is the evening before so staff discussed since they are here they can do bike drop offs.
    c. Communicating with Room Parents re: Assisting with Winter Holiday Parties Send this out after Thanksgiving holiday. Once we send to room parents, they will start reaching out to teachers and the teachers aren't ready to discuss this yet.
    d. Blessings in a Backpack (Shauna Tressler / Sam Cooke) We are filled for the first half of the year. Shauna will complete new SUG for second half of the year.
            i. Shauna will continue to monitor regularly
                a. Continue to include link in Principal's weekly newsletter
                b. Should continue to periodically post to social media
                c. Will need a new SUG for the second half of the school year.
                    i. Should create in late November/early December and distribute ahead of winter break
14. **Communications Update – Erica Cepeda**
    a. Update on initial recognition/shout-out for all sponsors? – HIGH PRIORITY
        a. Elite Vision – Missing Logo Still pending per Mara, she has reached out and asked if she could pull the logo from the website and Elite agreed to this.
        b. Grey Moss Inn – Missing Logo Still pending per Mara, she has reached out and asked if she could pull the logo from the website and has not heard from them.
        c. Jump'n Boerne
        d. Wildey Pediatric Dentistry
        e. Leon Springs Modern Dentistry
        f. Kids Zone
    b. Events Calendar on Website
        a. November Events

DATE	DAY	EVENT
11/18/2026	WEDNESDAY	BIKE RODEO
11/5/2026	THURSDAY	APEX Fundraiser - RACE DAY
11/6/2026	FRIDAY	APEX Fundraiser - LAST DAY
11/10/2026	TUESDAY	Spirit Night - TXRH 3PM - 10PM
11/11/2026	WEDNESDAY	Veteran's Day
11/13/2026	FRIDAY	World Kindness Week
11/18/2026	FRIDAY	VRES Military Dinner
11/18/2026	FRIDAY	Student Holiday (Teacher Exchange)
11/23/26 - 11/27/26		Holiday: Thanksgiving (Students & Staff)
		Spirit Stick Pre-Sale

c. Upcoming Communication Needs:
    a. Apex Fundraiser – largest fundraiser of the year
        i. Daily posts to keep momentum high
            a. Including new individual and classroom challenges
        ii. Apex will provide info to post and associated schedule
        iii. Roadrunner Dash – Thursday 11/5
            a. SUG for volunteers In LinkTree, pinned on our page and posted in stories. She will continue to drive this as we need more engagement.
            b. Travelin' Tom's Coffee Truck on Campus Will do this.
        iv. Photos/videos from Roadrunner Dash Erica will take pictures and video the day of event.
        v. Thanks for your support! (at completion of fundraiser)
    b. October – National Principal Month – did we post anything? Scheduled for tomorrow. POSTED.

15. **All Other Business**
    a. Decorating for Christmas November 30th Thursday 9:00am - 11:00 (or until we're done)
        a. Select date & get volunteer commitment Laine, Rebekah, Lisa, Miranda, Natalie, Elizabeth, Sam
        b. Additional Holiday Considerations:
            i. Candy filled candy canes for Blessings students They haven't reached out yet but we expect them to.
                a. One/student, to be included in last Blessings bag in December
                    i. Two board members donated last year. Last year we donated 60, unsure of numbers this year. Will continue conversation.
                b. Angel Tree – discussed last year, but our families were covered through the Kendall County Blue Santa Program (Kendall County and/or Bexar County students enrolled in BISD)
                    i. Confirming with Officer Mike that the criteria will be the same for this year. This has been confirmed this year. We need to just make sure that all of the families have access to this information.
                        1. Instead we worked with Ms. Maloney and provided groceries to a VRES family in need, to

help them through the holidays. This was done through (optional) donations made by board members. We can do this again this year, Sam can see if there is a need for this. Tia mentioned GVTC Food Drive, but we would prefer to help a family specific to our school.

b. World Kindness Week / Kindness Day – 11/13
    a. Do we want to try to do anything for this? We decided not to do anything for this, given all of the other items we are currently working on.
    b. Mrs. Maloney requested a yard sign. To be scheduled with Mara.
c. Staff Holiday Party Laine reached out to a handful of places in regards to this. The current choice now is Cibolo Center, January 7th, 2hrs long. They give a 50% off discount for non profits so it would be $100/hr, minimum of 2hrs. A security guard is required, possibly $60/hr with 3hr minimum. Food donated so we'd need to bring cutlery and plates. Would need to provide linens and decor, tables included. This is in the budget already. Giveaways would not come out of the PTO budget and would not take away from Fiesta Friday donors. We will continue this conversation next meeting as most people seemed to think a January date made the most sense.
d. Purchase of Items for School
    a. New Podium – in transit! Arrived yesterday and looks beautiful!
    b. Umbrella Stand for front entrance of school
    c. Rolling Cart for Traffic Cones On Sam's to do list.
    d. BOA Financial Assistance Needs – provided scholarships for 3 students
        i. Thank you note received through Mrs. Kimball
    e. Large Teal Flower Pots for Front of School
    f. Rolling cart solution for lost & found Ordered yesterday, should be here by next week.
e. Trunk or Treat hosted by Fair Oaks Ranch Police Department Successful event! Teachers who participated enjoyed it.
    a. Held at VRES – Saturday, October 24th, 6:00 – 8:00PM
        i. Several board members donated candy
        ii. Misc. prizes left over from Fiesta last year donated to Officer Mike for the event.

16. **Mrs. Kimball - Teacher represenative**
    a. As staff rep, she created a google form and sent to the the teachers for feedback on PTO events and involvement. She asked if there was anything we would like to be included? Board discussed: What is your favorite thing from staff appreciation week? Mrs. Kimball asked about feedback on communication between PTO and staff. Per Mrs. Kimball, they liked the poster on the work room door or lunch room as communication (staff appreciation event)- it was helpful to have something different from e-mails/parent square. The process for regular weekly communication between PTO and staff was set by Mrs. Walker and Mrs. Liebau with Sam and Laine over the summer. Formal changes to that process would need to be discussed. We can begin added staff appreciation events to that communication, though. Additional items for inclusions (google doc) can be e-mailed to Mrs. Kimball.
    b. Shared BOA parent appreciation text.
    c. Are we doing the Apex flags? Per Sam, they are being distributed today.

d. For BOA next year she'd like a lanyard with schedules. It is an item that would be reused every year as the schedules don't change, and it would help volunteers stay off of their phones and have quick access to the day's plans. She will send a picture to Sam of her idea and consider adding it as a future grant request.

17. **Future Business**
    a. Fiesta Friday – Carnvial to take place on Friday, April 2, 2027 from 5pm – 8pm
        a. Silent Auction will go live Friday, March 26, 2027 at 5pm
            i. Need to review and order rides and games (no later than December meeting)
            ii. Discuss DJ possibilities with Mr. McGeachin or reserve Officer Gomez (DJ Five-O)
    b. Chick-fil-A Day (Lunch) "FUN"draiser
    c. Review/Update VRES PTO Bylaws – Over time things have evolved informally with only minor updates to the bylaw document.
        a. Need to review and update bylaws to reflect current practices (example: timing of annual budget approval and spend that takes place from July 1st through early September).
            i. This would strengthen financial oversight and accountability (To clarify, there are no real concerns with spend that takes place during the school year. However, a precedent has been set for spend leading up to the school year before the budget is actually approved. (example: back to school breakfast in early August)
        b. Would also be helpful to provide more clarity and transparency of roles and responsibilities, both throughout the year and during leadership transition.
        c. Ensure we are aligned with best practices of the school district.
    d. Individual Staff Appreciation Days
        a. The future of yard signs
        b. Setting a standard practice for spend around individual gifts

Important Upcoming Dates:
10/26 Monday – 11/6 Friday – Apex on Campus
10/26 – 10/31 – Red Ribbon Week
11/5 Thursday – Road Runner Dash (Apex Obstacle Course), Travelin' Tom's Coffee Truck on Campus
11/6 Friday – Last Day of Apex Fundraiser
11/10 Tuesday – Spirit Night at TXRH 3pm – 10pm
11/11 Wednesday – Veteran's Day
11/13 Friday – World Kindness Day
11/19 Wednesday – Bike Rodeo
11/18 Wednesday – VRES Military Dinner 5:30 – 7:00 PM
11/20 Friday – Student Holiday (No School)
11/23 Monday – 11/27 Friday – Thanksgiving Break (No School)
11/27 Friday - VP & Committee Updates due to Sam
11/30 Monday – Spirit Stick Pre-Sale (online) begins through 12/4
12/3 Thursday – Monthly PTO Board Meeting
12/4 – Spirit Stick Sales at Lunch
12/12 Saturday – Spirit Night at Kendra Scott 2pm – 4pm
12/18 Friday – Early Release Day for Winter Break

Action Items: Please ensure completion or conversation by due date. Secretary will follow up weekly.

Look into adding an educational grant in Spring	Sam/Laine	Dec Mtg	Future Item
School Store Fundraiser follow up with Brittney	Sam/Laine	11/19	
First ask Brittney; if deemed appropriate ask BISD about changes to school supply list for next year (removing Ziplock bags,adding composition books for 5th grade, etc.)	Sam/Laine	11/19	Future Item
Reconsider Timing of Fall Educational Grant Process	Sam/Laine	May Mtg	Future Item
Look into supplying multiple "step stools" for younger classes (Mr. K's grant request) Find a safer/ sturdier alternative to what was requested.	Sam/Laine	10/15	Complete – 5 supplied to the kinder classes: 3 – Mr. Kalapaca 1 – Ms. Booth 1 – Mrs. Pyle First grade confirmed they don't need them. Sam to return 5 to Amazon.
Staff Appreciation Party f/u	Laine	Nxt Mtg	
Funnel Cake Fanatics contact info to Miranda for Feb. event	Laine	11/9	
Review Spirit Sticks sign up	Sam	10/29	COMPLETE – 2 non-board members signed up to volunteer and we added a board member volunteer because per our bylaws a board member has to be present when we are collecting payment/selling items.
Blessings in a Bag candy cane follow up	Sam	12/3	
Follow up with teachers about posting daily Apex reminders	Sam	11/2	Complete – sent e-mail on Thursday evening 10/29.
F/U with Maureen about donut holes sponsorship	Sam	11/2	

Look in to Swank Subscription	Sam	11/9	Complete – Sam researched and spoke with Swank rep and then sent info to Mrs. Walker 10/30.
Generation Genius extension	Sam	10/29	Complete 10/30 – temporary PO issued to extend current subscription by 4 – 6 weeks.
DJ options to Miranda for February	Sam	11/9	
Follow up with Ms. Maloney to see if any families need holiday support	Sam	12/1	
Send mockups and quotes for prior sunshade to Mrs. Walker	Tia	11/2	
Write a check for BrainPop to VRES. Give to Melanie.	Tia	10/29	Completed
Request BMSS social media person to share Altitude “spirit night”	Erica	3/01	Future Item
Post Travelin’ Toms on SM before Apex	Erica	11/4	
Coordinate coffee pickup with Tia for Veterans Day	Mara	11/2	
Ask Apex to include SUG link info	Natalie	10/29	
Send Mrs. Walker info for Apex Sunday Parent Square 11/1 post, including SUG to volunteer	Natalie/Sam	10/30	Complete
Send Apex SUG to all volunteer groups she has	Ashley	10/29	

Meeting Adjourned: 12:02 PM